



WEST WITTERING PARISH COUNCIL

The Pavilion,  
Rookwood Road,  
West Wittering,  
PO22 9HY.

[Clerk@westwitteringparishcouncil.gov.uk](mailto:Clerk@westwitteringparishcouncil.gov.uk)

25/06/25

Dear Sir/Madam,

Explanation of the answer 'NO' on the Annual Governance Statement (9) and Annual Internal Audit Report (O) and the reason for a different date to the standard for the exercise of public rights.

During the year the Parish Council caught up with all of the returns required for the Charity Commission which is now up to date. What has not yet been achieved is the opening of the bank accounts for the charities, but this is in progress. These will be in place shortly as the applications have been made and therefore this weakness will be addressed.

In accordance with paragraph 5.112 of the Smaller Authorities Proper Practices Panel, as there were no, during this year, separate bank accounts, we have answered 'NO' to question 11.b and assertion 9 on the Annual Governance Statement.

I hope that you will see that the Parish Council has made progress complying with its responsibilities as a Charity Trustee and very shortly will be completely compliant.

Regarding the Parish Council's decision to differ from the standard period for the exercise of public rights, this has been deferred for one week to fit in with the Parish Council meeting timetable. The Parish Council met on July 3<sup>rd</sup> 2025 and approved the documents attached.

Yours faithfully,

Sue Hawker

Clerk and RFO to West Wittering Parish Council

Email [Clerk@westwitteringparishcouncil.gov.uk](mailto:Clerk@westwitteringparishcouncil.gov.uk)