

# WEST WITTERING PARISH COUNCIL

## NOTICE OF MEETING AND AGENDA

Your attendance is requested at the meeting of the Parish Council to be held in the Sports Pavilion, Rookwood Road at 7.00 p.m. on Thursday 6<sup>th</sup> September 2018

### A G E N D A

1. Apologies for absence and declarations under the Code of Conduct.
2. Co option - to consider a recommendation for co option to the Parish Council
3. Other items for discussion (not on Agenda but considered by the Chairman to be of an urgent nature)
4. Planning - to consider planning applications received including correspondence, appeals and enforcement action. *(The Chairman will open the meeting to allow members of the public to address the Council.)*
  - 4a) Planning Applications (see attached)
  - 4b) NDP Update and approval of additional scope of work
5. Confirmation of Minutes of the meeting held on 2<sup>nd</sup> August 2018 *(Copy available in Library or at [www.westwitteringparishcouncil.gov.uk](http://www.westwitteringparishcouncil.gov.uk))* and any matters arising.
6. Reports from County and District Councillors.
7. Reports and Recommendations from Working Parties

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7a) Allotments	To approve cutting inside boundary hedge
	Update on Village Green ***
	Gabion repairs Marine Drive West - update and confirmation of commitment to fund £6k towards repairs
7b) Footpaths, Open Spaces and Village Green	Consideration of introducing Pavement byelaws
	Removal of Japanese Knotweed - to note
	Kissing Gate - Snowhill/Roman Landing - to consider repairs
7c) Sportsfield Management and Millennium Meadow	Consideration of works to Sportsfield boundary trees
	Consideration of quotes for cutting Millenium Meadow hedge
7d) Snowhill	
7e) Finance	Budget Monitoring - to note
	Approval of Internal Auditor 2018/19
	Approval of accounts for payment

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7f)	Communications and Web Site	
7g)	Parish Assets/Footway Lighting	
7h)	New Clerk Appointment	To receive an update and recommendation following interviews on 31 <sup>st</sup> August 2018b
Reports from representatives on other bodies		
7i)	Memorial Hall	-
7j)	Twinning Association	-
7k)	East Head CIAG / Manhood Drainage Group	-
7l)	Emergency Planning	-
7m)	Parish Church	-
7n)	Peninsula Forum	-

8. Correspondence received for action or comment including items circulated for information only. (see attached). *(Items of correspondence must be received by the Clerk for inclusion at least 1 week before the meeting).*
  
9. Open Forum - including questions from the public which the Council will consider. *(No decisions can be made by the Council under this item unless further debate agreed)*

**\*\*\*The Council may by resolution vote to exclude the Press and the Public in order to consider legal advice.**

Mrs. J. Brown, Clerk, 30<sup>th</sup> August 2018

## ATTACHMENTS TO AGENDA FOR MEETING ON THURSDAY 6<sup>th</sup> September 2018

### 1. PLANNING APPLICATIONS (Agenda item 3a)

List No	Reference	Application details
31/18	WW/18/01837/DOM	Mrs Fiona Nichols 4 Jolliffe Road West Wittering Single storey rear extension, roof extension with increased use of loft space as habitable accommodation. Various alterations and additions including associated roof works and new front porch.
32/18	NONE	
33/18	WW/18/01750/FUL	Mr And Mrs K Snelling Pebble 31 Marine Drive West Wittering Demolition of existing bungalow and garage. Construction of replacement dwelling and garage.
	WW/18/01995/FUL	Mr D Baroukh Thessaly Roman Landing West Wittering PO20 8AL Replacement dwelling and associated works (renewal of planning permission WW/15/03586/FUL)
34/18	WW/18/02096/DOM	Mr & Mrs Robertson Rowans The Byeway West Wittering PO20 8LJ Variation of condition 2: Application Reference Number: WW/14/01496/DOM to amend plans to show minor alterations to the approved velux, dormer window and inclusion of PV panels to include drawing number 1132/DPA12 rev01.
35/18	WW/18/02149/DOM	Mr & Mrs P Burgin 17 Elmstead Park Road West Wittering Chichester West Sussex Proposed single story side extension (following removal of existing double garage) and alterations.

### 2. CORRESPONDENCE (Agenda item 8)

- i) Interim evaluation session for the MWHG HLF FLOW - invitation to a workshop on Monday 8th October at CDC
- ii) Chichester Harbour Management Plan update - to note
- iii) Proposed meeting re Community Land Trust - CDC

### 3. FINANCE (Agenda item 6e)

- i) Accounts for payment as listed below:

Payee	Details	£
Good Directions	Plaques for bench	144.00
Wicks Farm	New toilet seat public toilets	68.62
Uniguard Fire Protection	Emergency lighting inspection	112.20
Uniguard Fire Protection	Fire Inspection	174.60
Uniguard Fire Protection	Replace Emergency light	322.80
Playsafe	Repair slide	720.00

Proludic	New play equipment	29,017.20
CDC	Insurance - Conveniences	37.26
Home Clean Chichester	Pavilion	178.00
HMRC	Liabilities	177.11
Mrs J Brown	Clerks salary and expenses	1091.03
B Napper	Clean 4 bus shelters	60.00
SWR Garden Services	Village Green	280.00
CDC	Paladin emptying	59.20
BT	Pavilion services	104.15
Wicks Farm	Mowing	196.50
<b>TOTAL</b>		<b>32,530.05</b>