

WEST WITTERING PARISH COUNCIL

NOTICE OF MEETING AND AGENDA

Your attendance is requested at the meeting of the Parish Council to be held in the Sports Pavilion, Rookwood Road at 7.00 p.m. on Thursday 1st March 2018

A G E N D A

1. Apologies for absence and declarations under the Code of Conduct.
2. Other items for discussion (not on Agenda but considered by the Chairman to be of an urgent nature)
3. Planning - to consider planning applications received including correspondence, appeals and enforcement action. (*The Chairman will open the meeting to allow members of the public to address the Council.*)
 - 3a) Planning Applications (see attached)
 - 3b) The Old House at Home - Update
 - 3c) WW/17/03295/FUL - 1, Watersedge Gdns - Substitute plans for consideration
 - 3d) Chichester District Council Local Plan Site Allocation Modifications - Consultation
 - 3e) Neighbourhood Plan Steering Group update and approval of quote for Village Design Statement update
 - 3f) Community infrastructure Levy - To approve allocation - details circulated
4. Confirmation of Minutes of the meeting held on 1st February 2018 (*Copy available in Library or at www.westwitteringparishcouncil.gov.uk*) and any matters arising.
5. Reports from County and District Councillors.
6. Reports and Recommendations from Working Parties

6a) Allotments

6b) Footpaths, Open Spaces
and Village Green

Update on parking - Village Green**
To approve quotes for redecorating -
public conveniences
To approve quote for removal of shingle -
end of Joliffe Rd
To consider quote for cutting visibility
splay - Sandpiper Walk

6c) Sportsfield Management
and Millennium Meadow

6d) Snowhill

6e) Finance

Budget Monitoring - to note
Approval of accounts for payment
Clerks salary review wef 1st April 2018**

6f)	Communications and Web Site	Data protection update and Action Plan to approve and progress To consider use of Parish on Line
6g)	Parish Assets/Footway Lighting	

Reports from representatives on other bodies

6h)	Memorial Hall	-
6i)	Twinning Association	-
6j)	East Head CIAG / Manhood Drainage Group	-
6k)	Emergency Planning	-
6l)	Parish Church	-
6m)	Peninsula Forum	-

7. Correspondence received for action or comment including items circulated for information only. (see attached). *(Items of correspondence must be received by the Clerk for inclusion at least 1 week before the meeting).*
8. Open Forum - including questions from the public which the Council will consider. *(No decisions can be made by the Council under this item unless further debate agreed)*

****The Council may by resolution vote to exclude the Press and the Public in order to consider legal advice. And the Clerks salary**

Mrs. J. Brown, Clerk, 21st February 2018

ATTACHMENTS TO AGENDA FOR MEETING ON THURSDAY 1st March 2018

1. PLANNING APPLICATIONS (Agenda item 3a)

List No	Reference	Application details
5/18	NONE	
6/18	WW/17/03429/DOM	Mr Tony Rickards Gallicantus Roman Landing West Wittering Chichester Two storey and roof extension at rear of house. Pitched roof over flat-roofed garage.
	WW/18/00031/DOM	Mr & Mrs Handasyde Dick Southview Cakeham Road West Wittering PO20 8EB Removal of existing outbuilding and erection of single storey extension.
7/18	WW/18/00162/DOM	Mr Mark Caddy Little Mead Wellsfield West Wittering PO20 8LH Two storey rear extension, side extension to first floor and widening of existing dormer.
	WW/18/00217/TCA	Mr Stuart Power Beaufort House Elms Lane West Wittering PO20 8LW Notification of intention to reduce upper crown lateral branches on the north-east sector by up to 3m on 1 no. Oak tree (T1).
	WW/18/00251/DOM	Mr And Mrs M Jenkinson 9 Southcote Avenue West Wittering Chichester West Sussex Rear extension and loft conversion.
8/18	WW/18/00274/DOM	Stephen & Bella Hignett Landfall 66 Howard Avenue West Wittering Chichester Two storey side extension and single storey front and rear extensions
	WW/18/00363/DOM	Mr Julian Craske 21 Southcote Avenue West Wittering PO20 8EY Construction of a single storey porch extension, utility room extension, loft conversion with dormer, 3 roof windows and 3 rooflights to the ground floor flat roof. New white render finish to existing painted brickwork.
	WW/18/00369/TCA	Mr Stuart Power Ormes Elms Lane West Wittering PO20 8LW Notification of intention to reduce height by 5m on 1 no. Eucalyptus tree (T1), reduce height by 6m and remove 5 no. lowest lateral limbs on south side (to clear the highway) on 1 no. Leyland Cypress tree (T2) and reduce height by 5m and remove 5 no. lowest lateral limbs on the south side (to clear the highway) on 1 no. Leyland Cypress tree (T3).

2. CORRESPONDENCE (Agenda item 7)

- a) Request for TRO - Rookwood Rd/Cakeham Rd - Additional report attached
- b) Sustainable Tourism on the Manhood Peninsula (STOMP) - Consultation
- c) Chichester Harbour Residents and Visitors Survey 2018 - to note survey

3. FINANCE (Agenda item 6e)

iv) Accounts for payment as listed below:

Payee	Details	£
S F Dobbin	Internal Audit and Budget monitoring	750.00
Harrison EDS	Flagpole and flags	1278.85
Mrs J Brown	Clerks Salary and mileage	1255.99
HMRC	Liabilities	247.42
Paine Manwaring	Repair water leak	182.40
Castle Water	Pavilion	57.09
Surrey Hills Solicitor	Advice re Village Green	180.00
Allotment Association	Final subs	5.00
CDC	Paladin hire	56.60
Biz card	NDP printing	148.00
Mr Ruff	Footpaths	620.0
RCA	Op Watershed supervision	439.20
Hennessey Construction	Drainage Elms Lane	1920.00
Hennessey Construction	Drainage Elms Lane	2880.00
Travis Perkins	Keys	12.54
TOTAL		10,033.09