

# WEST WITTERING PARISH COUNCIL

## NOTICE OF MEETING AND AGENDA

Your attendance is requested at the meeting of the Parish Council to be held in the Sports Pavilion, Rookwood Road at 7.00 p.m. on Thursday 7<sup>th</sup> June 2018

### A G E N D A

1. Apologies for absence and declarations under the Code of Conduct.
2. Other items for discussion (not on Agenda but considered by the Chairman to be of an urgent nature)
3. Planning - to consider planning applications received including correspondence, appeals and enforcement action. *(The Chairman will open the meeting to allow members of the public to address the Council.)*
  - 3a) Planning Applications (see attached)
  - 3b) Shore Rd footway - Residents correspondence and update on planning application
  - 3c) Update on other enforcement items
4. Confirmation of Minutes of the meeting held on 3<sup>rd</sup> May 2018 *(Copy available in Library or at [www.westwitteringparishcouncil.gov.uk](http://www.westwitteringparishcouncil.gov.uk))* and any matters arising.
5. Reports from County and District Councillors.
6. Reports and Recommendations from Working Parties

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6a) Allotments

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6b) Footpaths, Open Spaces  
and Village Green

Update on Village Green \*\*\*

Summerfield Rd Planting project - report  
and update attached  
Sheepwash Lane maintenance

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6c) Sportsfield Management  
and Millennium Meadow

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6d) Snowhill

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6e) Finance

Budget Monitoring - to note

Approval of accounts for payment

Approval of Annual Return and Governance  
statement 2017/18

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6f) Communications and Web  
Site

Update following meeting with web site  
provider

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6g) Parish Assets/Footway  
Lighting

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6h) New Clerk Appointment

Update following meeting with SSALC

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Reports from representatives on other bodies

6i)	Memorial Hall	-
6j)	Twinning Association	-
6k)	East Head CIAG / Manhood Drainage Group	-
6l)	Emergency Planning	-
6m)	Parish Church	-
6n)	Peninsula Forum	-

7. Correspondence received for action or comment including items circulated for information only. (see attached). *(Items of correspondence must be received by the Clerk for inclusion at least 1 week before the meeting).*
  
8. Open Forum - including questions from the public which the Council will consider. *(No decisions can be made by the Council under this item unless further debate agreed)*

**\*\*The Council may by resolution vote to exclude the Press and the Public in order to consider legal advice.**

Mrs. J. Brown, Clerk, 31<sup>st</sup> May 2018

## ATTACHMENTS TO AGENDA FOR MEETING ON THURSDAY 7<sup>th</sup> June 2018

### 1. PLANNING APPLICATIONS (Agenda item 3a)

List No	Reference	Application details
18/18	WW/18/01042/DOM	Mr & Mrs Howard and Toni Richards Honor Cottage Cakeham Road West Wittering PO20 8AA Demolition of existing single storey extension and erection of two storey extension, replacement windows and new front porch.
19/18	WW/18/01066/DOM	Mr & Mrs Constable 27 Elmstead Park Road West Wittering PO20 8NQ Single storey rear and side extensions and alterations
20/18	WW/18/01143/DOM	Mr & Mrs Grant and Annabelle Williams Sundowner 32 Marine Drive West Wittering PO20 8HQ Single storey rear extension.
21/18	WW/18/00945/DOM	Mr Jordan Swinscoe Merston Cottage Chichester Road West Wittering PO20 8QF Change of use of the garage and workshop into a 2 bedroom annexe.
	WW/18/01193/DOM	Mr Roger Mavity Cymens Cottage Pound Road West Wittering Chichester Retrospective installation and retention of timber entrance gates
	WW/18/01210/DOM	Mr & Mrs Alan and Somerville Ain Garth 53 The Crescent West Wittering PO20 8EE Proposed works include; garage conversion, flat roof over garage to be replaced with pitched roof, replace garage door with a window and apex glazing, demolition of existing conservatory and replace with single storey rear extension, removal of chimney stack
	WW/18/01214/DOM	Mr & Mrs P Raftery 4 Culimore Road West Wittering PO20 8HB Loft conversion with new dormer and gable windows with associated works and replacement porch.
22/18	WW/18/01139/DOM	Mr & Mrs Nicholas & Valerie Hall Lapwings West Strand West Wittering PO20 8AU Proposed external lighting

### 2. CORRESPONDENCE (Agenda item 8

- a) Traffic gridlock - letter from resident
- c) Build a Better A27 - Update from latest meeting
- d) CDC Replacement gabions Marine Drive/Cakeham and request for funding
- e) Quiet Lane registration - Letter from resident

3. FINANCE (Agenda item 7e)

iv) Accounts for payment as listed below:

<b>Payee</b>	<b>Details</b>	<b>£</b>
Viking	Ink cartridges	77.33
Wicks Farm	Mowing Sportsfield	196.50
Home Clean	Pavilion and conveniences	238.00
Knight Fencing	Post for Allotment	20.81
SSE	Footway lighting	92.26
Wicks Farm	Mowing Sportsfield	196.50
Mrs J Brown	Clerks salary	1147.01
HMRC	Liabilities	193.60
Mr S Ruff	Mowing etc	3130.00
Sussex Garden Care	Grounds maintenance Cyclepath	582.00
<b>TOTAL</b>		<b>5,874.01</b>