

WEST WITTERING PARISH COUNCIL

NOTICE OF MEETING AND AGENDA

Your attendance is requested at the meeting of the Parish Council to be held in the Sports Pavilion, Rookwood Road at 7.00 p.m. on Thursday 6th December 2018

A G E N D A

1. Election of Chairman (for this meeting)
2. Apologies for absence and declarations under the Code of Conduct.
3. Other items for discussion (not on Agenda but considered by the Chairman to be of an urgent nature)
4. Planning - to consider planning applications received including correspondence, appeals and enforcement action. (*The Chairman will open the meeting to allow members of the public to address the Council.*)
 - 4a) Planning Applications (see attached)
 - 4b) The Old Nursery WW/18/01686 - Amended plans for consideration
5. Confirmation of Minutes of the meeting held on 1st November 2018 (*Copy available in Library or at www.westwitteringparishcouncil.gov.uk*) and any matters arising.
6. Date of January 2019 meeting - to approve change of date to 10th January 2019
7. Reports from County and District Councillors.
8. Reports and Recommendations from Working Parties

8a) Allotments

8b) Footpaths, Open Spaces
and Village Green

Update on purchase of land ***

Update on tree planting project
Summerfield Rd

Inspection and maintenance of Trees -
quote for approval

8c) Sportsfield Management
and Millennium Meadow

Consideration of specification for boundary
clearance Sportsfield/Elmstead Park Road

8d) Snowhill

Budget Monitoring - to note

Approval of accounts for payment -
attached

Banking - Update

8e) Finance

****Approval of arrangements for Clerks
pension****

Approval of quotes for Internal Audit
function 1.4.2019

Approval of S137 Grants

8f)	Communications and Web Site	Specification for IT support
8g)	Parish Assets/Footway Lighting	

Reports from representatives on other bodies

8h)	Memorial Hall	-
8i)	Twinning Association	-
8j)	East Head CIAG / Manhood Drainage Group	-
8k)	Emergency Planning	-
8l)	Parish Church	-
8m)	Peninsula Forum	- Meeting 3 rd December 2018

9. Correspondence received for action or comment including items circulated for information only. (see attached). *(Items of correspondence must be received by the Clerk for inclusion at least 1 week before the meeting).*

10. Open Forum - including questions from the public which the Council will consider. *(No decisions can be made by the Council under this item unless further debate agreed)*

*****The Council may by resolution vote to exclude the Press and the Public in order to consider legal advice and or personnel matters.**

Mrs. J. Brown, Clerk, 29th November 2018

ATTACHMENTS TO AGENDA FOR MEETING ON THURSDAY 6th December 2018

1. PLANNING APPLICATIONS (Agenda item 4a)

List No	Reference	Application details
44/18	WW/18/02708/DOM	Mr George Chapman Dolphins Rookwood Lane West Wittering Proposed steps down through garden to a 1.5 metre long tunnel beneath public footpath rising through to another set of steps to the foreshore garden.
	WW/18/02723/TPA	Mr Richard Goldsmith 14 Locksash Close West Wittering PO20 8QP Crown reduce by 25-30% on 1 no. Oak tree (T1) subject to WW/98/01142/TPO
	WW/18/02782/TCA	Mrs Christine Newton Myrtle Cottage 16 Rookwood Road West Wittering Notification of intention to fell 1 no. Silver Birch tree.
45/18	WW/18/01824/DOM	Mr Tobias Codlin Villa Maria 35 Church Road East Wittering PO20 8PS Single storey front and rear extension with various alterations and additions.
	WW/18/02850/FUL	Junnell Homes Ltd 1 And 2 West Cottages Cakeham Road West Wittering Chichester Demolition of existing pair of semi-detached houses and replacement with 2no. detached houses.
46/18	WW/18/02824/DOM	Mr R Walters Farthings Pound Road West Wittering PO20 8AJ Demolition of existing garage and multiple single storey extensions to rear of cottage. Construction of 2 storey rear extension. Replacement plant and new storage facilities for the existing swimming pool.
	WW/18/02890/LBC	Mrs S Trayler South Cottage Rookwood Lane West Wittering Chichester Alterations and single storey rear extension for mobility bedroom
47/18	NONE	
48/18	WW/18/02835/DOM	Dr & Mrs Leigh 4 Sunningdale Gardens West Wittering PO20 8HJ Conservatory extension to rear east elevation of dwelling.
	WW/18/02889/FUL	Mr Eric Kump Saltmarsh House Ellanore Lane West Wittering PO20 8AN Replacement Dwelling
	WW/18/03091/DOM	Mrs Lisa Tudor Saltings Roman Landing West Wittering PO20 8AS Single storey rear extensions, rear/side balcony, associated alterations

2. CORRESPONDENCE (Agenda item 9)

i) Letter re land at Chaucer Drive

3. FINANCE (Agenda item 8)

i) Accounts for payment as listed below:

Payee	Details	£
Mr S Ruff	Mowing and hedge	670.00
SSE	Pavilion	360.15
SSE	Conveniences	181.62
Castle Water	Allotments	3.00
CDC	Paladin hire	59.20
Home Clean Chichester	Pavilion cleaning Oct 2018	178.00
Wicks Farm	Mow Sports field	196.50
Viking	Ink	59.35
Paine Manwaring	Handdryers	784.61
Mr C Tranchant	Pavilion garden Oct 2018	45.00
Mrs S Hawker	Clerks salary and mileage	1188.24
Mrs J Brown	Clerks salary and mileage, expenses	1256.02
HMRC	Liabilities	726.96
Allotment Association	Subscriptions	280.00
TOTAL		5,988.65