

WEST WITTERING PARISH COUNCIL  
NOTICE OF MEETING AND AGENDA

Your attendance is requested at the meeting of the Parish Council to be held in the Sports Pavilion,

Rookwood Road at 7.00pm on Thursday 4<sup>th</sup> April 2019.

A G E N D A

1. Apologies for absence and declarations of interest under the code of conduct.
2. Other items for discussion (not on the Agenda but considered by the Chairman to be of an urgent nature).
3. Planning-to consider planning applications received including correspondence, appeals and enforcement action. The Chairman will open the meeting to allow members of the public to address the Council.
  - 3a) Planning Applications (see attached)
  - 3b) Dolphins WW/02708 - update
4. Confirmation of Minutes of the meeting held on 7<sup>th</sup> March 2019 (copy available in the Library or at [www.westwitteringparishcouncil.go.uk](http://www.westwitteringparishcouncil.go.uk)) and any matters arising.
5. Reports from County and District Councillors
6. Reports and Recommendations from Working Parties and from representatives on other bodies.

Number	Topic	Agenda item
6 a	Allotments	
6 b	Footpaths, open spaces And village green	i)update on purchase of land and loan application *** ii) PROW maintenance- report back from visit by WSCC officer. iii)Response to Land Registry enquiry ***

6 c	Sportsfield Management and Millennium Meadow	
6 d	Snowhill	To discuss options for the repair of the track.
6 e	Finance	i)Budget monitoring to note ii)Approval of accounts for payment – attached. iii)To receive Internal Audit Report iv)Banking update
6 f	Communications and website	To agree a date for the next Parish Council meeting and also a date and topic for the Parish Assembly meeting for 2019.
6 g	Neighbourhood plan	
6 h	Parish Assets/Footway lighting	
6 i	Memorial Hall	
6 j	Twinning Association	
6 k	East Head CIAG/Manhood Drainage Group	
6 l	Parish Church	
6 m	Peninsula Forum	

7. Correspondence received for action or comment including items circulated for information only.
8. Open Forum – including questions from members of the public which the Council will consider. No decisions can be made against this item, but a future agenda item may be agreed as a result of the discussion.

**\*\*\* The Council may, by resolution, vote to exclude the Press and the Public in order to consider legal advice.**

Mrs S. Hawker, Clerk, 28<sup>th</sup> March 2019

Attachments to the agenda for the meeting on Thursday April 4<sup>th</sup> 2019.

**1. PLANNING APPLICATIONS (AGENDA ITEM 3a).**

List no	Reference	Application details
10/19	WW/19/00508/TCA	Mr Davis Bagley Smugglers Pound Road West Wittering Chichester. Notification of intention to fell 11 no. Leyland Cypress trees (L1, L2a(x6), L2b(x4), 3 no. Apple trees (A1-A3), 1 no. Cherry tree (C) and 3 no. Unknown trees (?1-?3).
11/19	WW/19/00653/TCA	Mrs Catharine Melville The Old Bakery Pound Road West Wittering PO20 8AJ. Notification of intention to fell 1 no. Arizona Cypress tree ( <i>Cupressus arizonica</i> )
12/19	WW/19/00618/FUL	Mr And Mrs Boughton Meadow Farm Piggery Hall Lane West Wittering West Sussex. Erection of 1 no. open fronted farm building.
	WW/19/00739/DOM	Mr M Caddy Little Mead Wellsfield West Wittering PO20 8LH. Erection of single storey rear extension, change of use of garage to habitable accommodation, alterations and additions to fenestration and infilling of existing carport to form garage.
13/19	WW/19/00683/FUL	Mr Thomas Elliott Land East of Brook House Pound Road West Wittering PO20 8AJ. Construction of a boat house with ground floor storage ancillary to first floor self- contained residential unit.
	WW/19/00748/DOM	Mr & Mrs Peter Natrass

		9 Ella Close West Wittering Chichester West Sussex. Dormer, gable end windows and replacement of roof to existing single storey side extension.
	WW/19/00762/DOM	Ms Maureene Cronk Elis Lodge Cakeham Road West Wittering Chichester. 1no. ancillary dwelling.
	WW/19/00783/PLD Mr & Mrs Bonar	Rodford 14 Russell Road West Wittering PO20 8EF. New roof to existing rear conservatory with new velux roof window in existing rear pitched roof.

## 2. FINANCE (Agenda item 6ii )

- i) Accounts for payment as listed below: -

PAYEE	DETAILS	AMOUNT £
Kestrel	Seeding and maintenance of Millennium Meadows	£517.50
JNR Computer Services	IT Equipment	£505.20
JNR Computer Services	IT Equipment	£120.00
JNR Computer Services	IT support – March	£120.00
JNR Computer Services	IT Equipment	£175.92
JNR Computer Services	IT Equipment	£3,240.00

Mrs J Brown	Clerk's salary and mileage	£1,122.90
Mrs S Hawker	Clerk's salary and mileage	£1,314.18
HMRC	Liabilities	£698.95
Castle water	Water provision	£8.70
Chichester District Council	Contribution to Community Warden Service	£3,264.00
Chichester District Council	Emptying waste bins	£59.20
Chichester District Council	Emptying dog bins and 1 litter bin.	£1,642.38
Chichester District Council	Non-domestic rates bill	£398.16
Luna Testing Ltd	PAT electrical testing	£36.00
A T Hickman	Health and Safety and Pavilion maintenance	£100.00
WSALC and NALC	Subscriptions 2019/20	£905.36
Paine Manwaring	Electrical work	£605.56
SWR Garden Services	Play area and Village Green	£300.00
TOTAL		£15,134.01

