

# WEST WITTERING PARISH COUNCIL

## NOTICE OF MEETING AND AGENDA

Your attendance is requested at the meeting of the Parish Council to be held in the Sports Pavilion, Rookwood Road at 7.00 p.m. on Thursday 5<sup>th</sup> April 2018

### A G E N D A

1. Apologies for absence and declarations under the Code of Conduct.
2. Other items for discussion (not on Agenda but considered by the Chairman to be of an urgent nature)
3. Planning - to consider planning applications received including correspondence, appeals and enforcement action. (*The Chairman will open the meeting to allow members of the public to address the Council.*)  
**3a)** Planning Applications (see attached)
4. Confirmation of Minutes of the meeting held on 1<sup>st</sup> March 2018 (*Copy available in Library or at [www.westwitteringparishcouncil.gov.uk](http://www.westwitteringparishcouncil.gov.uk)*) and any matters arising.
5. Reports from County and District Councillors.
6. To approve Working Parties to deal with the Appointment of a new Clerk and Responsible Finance Officer - To consider the appointment of SSALC as advisers. Proposed Information Technology Working Party to consider how to progress the use of Parish on Line tool.
7. Reports and Recommendations from Working Parties

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<b>7a)</b> Allotments	-
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<b>7b)</b> Footpaths, Open Spaces and Village Green	<ul style="list-style-type: none"><li>- Update on parking - Village Green and appointment of Surveyor **</li><li>- Memorial bench maintenance - to approve schedule for repairs</li><li>- Shore Rd - to consider improvements including public seats</li><li>- Bus Shelters - to approve specification</li><li>- To approve quote for cutting visibility splay</li></ul>
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<b>7c)</b> Sportsfield Management and Millennium Meadow	<ul style="list-style-type: none"><li>- Additional play equipment - to approve in principle</li><li>- Repairs to Pavilion and new door - to approve in principle</li></ul>
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<b>7d)</b> Snowhill	To approve specification for repairs and reinstatement of path
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<b>7e)</b> Finance	<ul style="list-style-type: none"><li>- Budget Monitoring - to note recommendation of Working Party regarding budget profiles - attached</li><li>- Approval of accounts for payment</li></ul>
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<b>7f)</b> Communications and Web Site	
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7g) Parish Assets/Footway  
Lighting

Reports from representatives on other bodies

7h) Memorial Hall -

7i) Twinning Association -

7j) East Head CIAG / Manhood  
Drainage Group -

7k) Emergency Planning -

7l) Parish Church -

7m) Peninsula Forum -

8. Correspondence received for action or comment including items circulated for information only. (see attached). *(Items of correspondence must be received by the Clerk for inclusion at least 1 week before the meeting).*

9. Open Forum - including questions from the public which the Council will consider. *(No decisions can be made by the Council under this item unless further debate agreed)*

\*\*The Council may by resolution vote to exclude the Press and the Public in order to consider legal advice.

Mrs. J. Brown, Clerk, 28<sup>th</sup> March 2018

### ATTACHMENTS TO AGENDA FOR MEETING ON THURSDAY 5th April 2018

1. PLANNING APPLICATIONS (Agenda item 3a)

List No	Reference	Application details
9/18	WW/18/00106/DOM	Mr Julian Walker 1 The Wad West Wittering Change use of loft space to habitable accommodation and addition of dormer
	WW/18/00414/DOM	Mr Terry Scott 37 The Crescent West Wittering PO20 8EE Single storey rear extension
10/18	NONE	
11/18	WW/18/00498/FUL	Mr Keith Russell Nybhurst Cottage Snow Hill West Wittering PO20 8AT Replacement dwelling.
12/18	WW/18/00612/FUL	The Harbour Chalet Pound Road West Wittering Demolition of existing and the construction of replacement cafe with associated shop and meeting room, standing area for mobile catering units, realignment of road and landscaping.
	WW/18/00635/DOM	Mr & Mrs C Rigby Thetis House Cakeham Road West Wittering PO20 8AA

Amendments to front elevation to rationalise the roadside elevation. New pitch roof at the rear of the property to replace flat roof.

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13/18 WW/18/00689/PLD Mr & Mrs Alan and Sue Somerville  
Ain Garth 53 The Crescent West Wittering  
PO20 8EE Replace flat roof over the existing  
garage conversion and store with a pitched  
roof. Replace garage door with a window and  
apex glazing. Single storey rear extension.

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2. CORRESPONDENCE (Agenda item 8)

- a) Community Infrastructure Levy - Consideration of future projects
- b) Rookwood Rd Traffic Regulation Order - Consultation ends 16<sup>th</sup> April 2018
- c) Build a Better A27 - Results of public consultation on options and to consider Parish Council's recommendation for support
- d) Chichester District Council - All Parishes Meeting - 30<sup>th</sup> April 2018

3. FINANCE (Agenda item 7e)

iv) Accounts for payment as listed below:

Payee	Details	£
SWR Garden Services	Mowing	280.00
Bizcard	BABA27 consultation	52.00
CDC	Dog bin 2017/18	1576.86
British Gas DD	Pavilion	117.18
Sussex Estate Care Ltd	Cycle path clearance	360.00
Sussex Estate Care Ltd	Marine Drive cut x3	162.00
HMRC	Liabilities	219.26
Mrs J Brown	Clerks salary and mileage	1167.15
Mr J Watts	Shingle	199.50
CDC	Paladin hire	56.60
The Window Dr	Pavilion glass door	298.00
Mr B Napper	Clearing footpath Shore Rd	800.00
CDC	NNDR	389.47
<b>TOTAL</b>		<b>5,678.02</b>