

# WEST WITTERING PARISH COUNCIL

## NOTICE OF MEETING AND AGENDA

Your attendance is requested at the meeting of the Parish Council to be held in the Sports Pavilion, Rookwood Road at 7.00 p.m. on Thursday 7<sup>th</sup> February 2019

### A G E N D A

1. Apologies for absence and declarations under the Code of Conduct.
2. Other items for discussion (not on Agenda but considered by the Chairman to be of an urgent nature)
3. Planning - to consider planning applications received including correspondence, appeals and enforcement action. (*The Chairman will open the meeting to allow members of the public to address the Council.*)
  - 3a) Planning Applications (see attached)
  - 3b) Neighbourhood Plan update
  - 3c) Update on section 106 (Sandpiper Walk and Sportsfield))
4. Confirmation of Minutes of the meeting held on 10<sup>th</sup> January 2019 (*Copy available in Library or at [www.westwitteringparishcouncil.gov.uk](http://www.westwitteringparishcouncil.gov.uk)*) and any matters arising.
5. Reports from County and District Councillors.
6. Reports and Recommendations from Working Parties

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6a) Allotments	
6b) Footpaths, Open Spaces and Village Green	Update on purchase of land and loan application.*** To consider the Tree Hazard report
6c) Sportsfield Management and Millennium Meadow	To approve quotes for clearance of undergrowth on sportsfield boundary. To consider and approve arrangements for health and safety and maintenance of the Pavilion and Sportsfield.
6d) Snowhill	To consider a request for a memorial bench. To approve shingle for beach maintenance.
6e) Finance	Budget Monitoring - to note Approval of accounts for payment - attached.
6f) Communications and Web Site	To approve IT recommendations - report attached
6g) Parish Assets/Footway Lighting	

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Reports from representatives on other bodies

6h)	Memorial Hall	-
6i)	Twinning Association	-
6j)	East Head CIAG / Manhood Drainage Group	-
6k)	Parish Church	-
6l)	Peninsula Forum	-

7. Correspondence received for action or comment including items circulated for information only. (see attached). *(Items of correspondence must be received by the Clerk for inclusion at least 1 week before the meeting).*
8. Open Forum - including questions from the public which the Council will consider. *(No decisions can be made by the Council under this item unless further debate agreed)*

**\*\*\*The Council may by resolution vote to exclude the Press and the Public in order to consider legal advice.**

Mrs S Hawker Clerk,

31<sup>st</sup> January 2019

## ATTACHMENTS TO AGENDA FOR MEETING ON THURSDAY 7<sup>th</sup> February 2019

### 1. PLANNING APPLICATIONS (Agenda item 3a)

List No	Reference	Application details
2/19	WW/18/03270/DOM	Mr John Hardy, Horseshoe Cottage Elms Ride West Wittering PO20 8LP Demolition of side extension and conservatory and construction of single storey rear extension and two storey side extension. WITHDRAWN SEE BELOW
	WW/18/03380/FUL	Mr Robertson, The Club House Millenium Field Elms Lane West Wittering Change use of roof space including dormer to create additional lounge area. Construction of balcony/decking areas and external staircase on front (south) elevation and associated works
	WW/18/03451/DOM	Mrs Anna Hardy, 9 Coastguard Cottages Snow Hill West Wittering PO20 8AT Proposed two storey rear/side extension
	WW/18/03452/LBC	Mrs Anna Hardy, 9 Coastguard Cottages Snow Hill West Wittering PO20 8AT Proposed two storey rear/side extension
	WW/18/03458/DOM	Mr Mark Caddy, Little Mead Wellsfield West Wittering PO20 8LH Single storey rear extension, extension to rear dormer, garage conversion and infilling of existing carport to form garage
	WW/18/03459/DOM	Mr & Mrs Gilbey, Eversley Royce Way West Wittering PO20 8LN Remodelling of existing dwelling, new windows, enlarged/altered extensions. New garage.
	WW/19/00041/DOM	Mrs Judith Wheeler, Buckleberries 11 Cakeham Road West Wittering PO20 8AA Side extension to replace existing garage, garden room and porch
3/19	WW/19/00072/DOM	Mr Richman, 8 Oxford Close West Wittering PO20 8EW Single storey rear extension
4/19	WW/19/00123/FUL	Mr & Mrs A Gallagher, Pellew Seaward Drive West Wittering PO20 8LL Demolition of 1 no. existing dwelling and erection of 1 no. replacement dwelling and associated works
5/19	WW/18/03457/FUL	Mr & Mrs R and J Bridge, Oak Trees Meadow Lane West Wittering PO20 8LR Demolition of existing 1 no. two-storey dwelling and construction of 1 no. two-storey dwelling
	WW/19/00201/DOM	Mr John Hardy, Horseshoe Cottage Elms Ride West Wittering PO20 8LP Demolition of converted garage and conservatory. Construction of single storey rear extension and two storey side extension.

2. CORRESPONDENCE (Agenda item 7)

i) None

3. FINANCE (Agenda item 8)

i) Accounts for payment as listed below:

<b>Payee</b>	<b>Details</b>	<b>£</b>
BT	Pavilion telephone	112.90
Bell Cornwell	Policy update for VDS	1,581.00
Keith Martin	Expenses for attendance at planning committee	13.65
CDC	Waste and recycling	59.20
Ramar Accounting Services Ltd	Payroll	10.50
Arbtechnic Ltd	Reduction of Weeping Willow	470.00
WW Allotment Association	Subscriptions	15.00
Kestrel	Maintenance to cricket field	900.00
CBA Trees	Health and safety Audit-Trees 4 sites	1098.00
Joanne Brown	Clerk's salary and expenses	1133.01
Susan Hawker	Clerk's salary and expenses	1240.84
HRMC	Liabilities	710.47
<b>Total</b>		<b>7,344.57</b>