

Action in rural Sussex Project Guidance/Monitoring for

Version 5 (October 2011)

Ref	Task in Detail	Task Group/ Lead	% Completion
TASKS COMPLETE			
C1	SWOT Analysis	BH	90%
C2	Village Lifestyle Analysis	KM, BH, RL	80%
C3	Stakeholder Letters	JB	90%
C4	Focus Group Leaders Identified	NP.AT.RS.WB	100%
C5	Undertake Call for Sites	SG/JB	95%
C6	Invite additional Questionnaires	SG/Airs	95%
TASKS IN PROGRESS			
P1	Focus Groups Reports	NP.AT.RS.WB	
P2	Scoping Report (consultation)	AirS/SG	60%
P3	Contextual Evidence Report	SG/AirS	50%
P4	Review Design Statement & Character Assessment (VDS)	NP/FG/JB	50%
P5	Identify Heritage, Assets & Treasures	NP/JB	30%
P6	Tourism Survey (local businesses)	LE Group/RS	80%
P7	Undertake a Housing Needs Assessment	JB/FB	10%
P8	Assess sites and write report	AirS / H FG	35%
P9	Gather evidence for flooding and drainage issues		
TASKS TO START			
S1	Identify potential Local Green Spaces	Env FG	
S2	Biodiversity Conservation Designations Study	Env FG/ VDS/JB	
S3	Prepare Draft Policies	AirS	
S4			
S5			

West Wittering Neighbourhood Plan	
7)	
Action	
Will be finalised to go into draft plan	
To be finalised to feed into contextual evidence	
Recorded all letters sent,- no further action	
Completed	
To produce draft reports by 15th Dec - to feed into draft plan	
To be worked into draft SA/SEA for steering group comments	
Pending. Ongoing working document, to be updated	
To go to parish council for approval. It will be developed concurrent with NDP and consulted on at same time.	
Data and Information being collected, workshop for Dec	
Agree and action group. who? When? What questions?	
Feendcak to be sent to AECOM to commence study	
Housing profiles being compiled by Housing Group, to compile same profiles for all WW sites in CDC SHELAA	
PC carrying out a Flood Risk Mapping Project - this will support work of	
Identifying sites to be designated as LGS in the NDP	
contact Sussex Bioiversity record centre with list/map of all sites to produce bespoke report around these sites.	
Based on outocme of FG Findings/outcome	