

## Project Plan for West Wittering Neighbourhood Plan

		Completed			In Progress						
		2016	2017								
Lead	Key Activity	>Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	
<b>Inception (Evidence Gathering &amp; Community Engagement)</b>											
	SG start up and formation										
	NDP Launch and open day										
	Focus Groups set up										
	Ongoing engagement & evidence gathering										
	Survey work (NDP, Housing Needs)										
	Engage with Businesses, YP, Organisations										
	Review VDS and amend										
	Identify Heritage and Community Assets										
	Scoping Report Consultation										
	Carry out a Tourism survey										
	Engage with landowners (call for sites)										
	Assess sites and write report										
	Identify and Allocate Local green Spaces										
<b>Draft Plan &amp; Regulation 14</b>											
	Prepare draft plan and draft SEA										
	Carry out Regulation 14										
	Log and comment on representations										
	Meet with LPA										
	Finalise Consultation Statement										
<b>Submission Plan &amp; Regulation 16</b>											
	Amend plan and SEA with comments										
	Write Basic Conditions Statement										
	SG approve and submit plan and associated documents to PC										
	PC submit plan and associated docs to LPA										

SG - steering group

YP - Young People

PC - Parish Council

VDS - Village Design Statement

LPA - Local Planning Authority

