

East Head Coastal Issues Advisory Group Meeting

West Wittering Football Pavilion
24th September 2015

MINUTES

Present: David Lowsley (DL) Chichester District Council (CDC)
 Dominic Henly (DH) Chichester District Council (CDC)
 Mark Wardle (MW) National Trust (NT)
 Stephen Hammett (SH) West Wittering Estates (WWE)
 Keith Martin (KM) West Wittering Parish Council (WWPC)
 Marcus Irwin Brown (MIB) West Wittering Estates (WWE)
 Jayne Field (JF) Natural England (NE)
 Stella Hadley (StH) Cakeham Manor Estate (CME)
 Leslie Wilson (LW) National Trust (NT)

Apologies: Uwe Dornbusch (UD) Environment Agency (EA)
 Richard Shrubbs (RS) F.G. Woodger Trust (FGWT)
 Richard Craven (RC) Chichester Harbour Conservancy (CHC)

Item		Action
1	<p>Review of previous minutes</p> <p>Planning application is now live, PC stated that they recommended supporting the application but this is not on the system DH to check with planners.</p> <p>DL has received a budget cost for moving 3000t of shingle/sand (£9,550), group advised that this priced does not include project management</p> <p>minutes agreed as accurate and correct</p>	DH
2	<p>Asset Condition Update</p> <p>No significant change or new issues reported</p> <p>CDC to replace missing three bay plank on groyne C22 within next two weeks</p> <p>Annual monitoring report expected shortly, DL to circulate to group once available.</p>	DL

3	<p>Planning Application</p> <p>Application is live and a decision can be expected anytime within the next four weeks.</p> <p>NE confirmed that their suggested conditions do not prevent natural failure being the driver for removal (as agreed by group.) But they leave the option open for removing parts of the breastworks where there are health and safety concerns or where it is beneficial from an engineering perspective</p>	
4	<p>Shingle Bund Project Delivery</p> <p>Principles agreed by the group:</p> <p>Bund dimensions to be: Crest Height 4.5 m AOD (matching existing breastworks), Crest Width 3m & Bund Slope maximum 1 in 2.</p> <p>Material to be as excavated, MW advised from previous experience that the material in the area to be excavated is generally coarse material.</p> <p>Excavation to be allowed to naturally fill through coastal processes.</p> <p>Assuming a maximum rise of 1m above existing ground level the footprint will be 8m wide; final line to be agreed on-site and this is to be marked out by the project manager, for the contractor.</p> <p>Project management (PM) to be undertaken by WWE or CHC, previous PM was successfully undertaken by CHC. MIB to discuss and agree arrangements with CHC and report back via email to the group.</p> <p>MW offered NT staff to provide additional supervision of the work to ensure work is carried out in accordance with the approved method statements.</p> <p>Group agreed the project is a low risk project.</p> <p>WWE to contract the work</p> <p>CDC to produce method statement and detailed design for contractor (pre construction information)</p> <p>MIB to search for risk assessments from previous years recycling with CHC</p>	<p>MIB</p> <p>DL</p> <p>MIB</p>

	<p>Target for delivery is November 2015, works will be tide dependant which the contractor is aware of.</p> <p>Options for access control and potential seeding to be determined at a later date.</p>	
5	<p>Public Information Poster</p> <p>Group to provide comments by email by the end of next week</p> <p>Initial comments made include:</p> <ul style="list-style-type: none"> • Including that it is an objective of the group to maintain access to the spit • Change the first title to “who we are and what we are trying to achieve” <p>Generally poster accepted, needing minor amendments.</p>	
7	<p>AOB</p> <p>KM requested being re-sent last meetings minutes to be uploaded on WWPC website, DH to action</p>	DH
8	<p>Date of Next Meeting</p> <p>19th November 09.30</p>	