

East Head Coastal Issues Advisory Group Meeting

West Wittering Football Pavilion
8th July 2015

MINUTES

Present:	David Lowsley (DL)	Chichester District Council (CDC)
	Dominic Henly (DH)	Chichester District Council (CDC)
	Richard Craven (RC)	Chichester Harbour Conservancy (CHC)
	Mark Wardle (MW)	National Trust (NT)
	Stephen Hammett (SH)	West Wittering Estates (WWE)
	Marcus Irwin Brown (MIB)	West Wittering Estates (WWE)
	Jayne Field (JF)	Natural England (NE)
	Richard Shrubbs (RS)	F.G. Woodger Trust (FGWT)
	Stella Hadley (StH)	Cakeham Manor Estate (CME)
Apologies:	Uwe Dornbusch (UD)	Environment Agency (EA)
	Keith Martin (KM)	West Wittering Parish Council (WWPC)
	Dave Sadler (DS)	West Wittering Parish Council (WWPC)

Item		Action
1	<p>Review of previous minutes</p> <p>1- Question on FAQs mentions financing of works but the group feel the answer should reinforce that any proposals are not cost driven.</p> <p>3 – DL has circulated the final Action Plan which is now on the WWPC website.</p> <p>SH advised the group that the plan had been taken to WWE's board for approval and was endorsed. WWE gave consent as landowner for the planning application. SH will still need to take formal resolution on funding once costs are better understood.</p> <p>WWE/RS/CHC are yet to meet to discuss financing arrangement</p> <p>RC advised group he had taken the action plan to the CHC board and it had been approved along with a £20k contribution towards constructing the bund, it was noted that this will come from a previous contribution from the FGWT trust to CHC.</p> <p>Otherwise minutes agreed as accurate and correct</p>	DH

2	<p>Asset Condition Update</p> <p>DH provided an update following a recent inspection:</p> <ul style="list-style-type: none"> • C22 missing three bay plank, which is high up from the sand level so is not a significant concern but will be replaced by CDC when they next have a works team in the area. • C21 breastworks adjacent to groyne are still being undermined • Gabions C23-C24 the second row of gabions is exposed at the eastern end. <p>SH raised concerns over failure between C20-21 in the absence of a bund.</p> <p>DL informed the group that ground levels are higher</p> <p>It was also discussed and accepted by the group that some erosion may occur but that there are not the same drivers for, or risk of a breach or similar in this location.</p> <p>It was also noted that the evolution of the beach following the gabions removal has been as expected to date. And that beach management will be required while the breastworks fail.</p>	
3	<p>Adaptive Management Plan</p> <p>DL circulated the final plan to the group on the 3rd June 2015, there have been no comments or amendments brought to DL's attention</p> <p>No additional comments were made</p>	
4	<p>Planning Application</p> <p>JF provided an update to the group on the requirement for an appropriate assessment:</p> <ul style="list-style-type: none"> • If the works are “necessary for the management of the site” which this is then an appropriate assessment (AA) is not required • The impact on the SAC will be neutral or positive because of the removal of the breastworks • The works are only “necessary” because of the periodic removal of the failed breastworks and this will need to be clear in the planning application • It will probably be a condition of any planning approval that the 	

	<p>breastworks are removed. Details of removal can be agreed by the group</p> <ul style="list-style-type: none"> Existing AA produced by CDC can be converted to cover impacts on SSSI. DL to update with NE feed in <p>Group accept that temporary repairs will need to be removed when their permission expires in February 2016. At which point they will have served their purpose during a period without a plan.</p> <p>DL noted that it would be sensible to undertake this work during the bund construction to save on mobilisation costs.</p> <p>WWE confirmed they will use their existing manpower to remove the temporary repairs.</p> <p>Group were asked whether a boardwalk was required and it was agreed that a boardwalk will not be included in the application</p> <p>JF suggested construction timings need to be clear in the planning application.</p> <p>DL target to submit the application by the end of next week.</p> <p>Rolling planning application for future recycling will not be progressed at this time.</p>	<p>DL</p> <p>DL</p>
5	<p>Shingle Bund Project Delivery</p> <p>RS raised the question over who will run the construction job</p> <p>MIB suggested they lead on procurement and delivery; this was supported by the group. WWE to project manage subject to a satisfactorily detailed specification.</p> <p>CDC to lead on planning application and specification, CDC will also source an outline price from B & M Plant (previous contractors for recycling at East Head)</p> <p>With specification the shingle size/ratio of shingle to sand will be as excavated and so is expected to be similar to previous recycled material. Things to be specified include: finished height, crest width and embankment slope.</p> <p>The target for delivering the project is in advance of the winter 2015/16</p> <p>It was agreed that the group need to, and so will, retain the ability to call a meeting at short notice to discuss breastwork failure as it</p>	

	<p>happens, specifically for discussions of a technical nature.</p> <p>It was agreed that information boards to explain the works including the breastworks being allowed to fail are required. CDC to produce with NT feed in with WWE responsible for constructing suitable posts and erecting the signs.</p>	CDC/NT
6	<p>AOB</p> <p>No further business</p>	
7	<p>Date of Next Meeting</p> <p>Thursday 24th September 09.30</p>	