

East Head Coastal Issues Advisory Group Meeting

West Wittering Football Pavilion
25th January 2011, 10.30am

MINUTES

Present:

Gavin Holder (GH)	Chichester District Council (CDC)
Andrew Lawrence (AL)	National Trust (NT)
Mark Wardle (MW)	National Trust (NT)
Stella Hadley (SH)	Cakeham Manor Estate (CME)
Clive Moon (CM)	Portsmouth, Havant and Gosport Coastal Partnership (PHGCP)
Richard Shrubbs (RS)	F.G. Wooder Trust (FGWT)
Richard Craven (RC)	Chichester Harbour Conservancy (CHC)
Jim Robertson (JR)	West Wittering Parish Council (WWPC)
Marcus Irwin-Brown (MIW)	West Wittering Parish Council (WWE)
Keith Martin (KM)	West Wittering Parish Council (WWPC)
Nick Bean (NB)	Environmental Agency (EA)
Emma Kelman (EK)	Natural England (NE)
Peter Blewden (PB)	Chichester District Council (CDC)
Liz Rogers (LR)	Chichester District Council (CDC)

Apologies

David Lowsley (DL)	Chichester District Council (CDC)
Jane Cecil (JC)	National Trust (NT)
Alison Fowler (AF)	Chichester Harbour Conservancy (CHC)

Discussions focused on three separate areas of work:

- Ongoing progress of the trigger points;
- Flood defences at West Wittering and funding issues;
- Invoices and collection of contributions from the EHCIAG.

Item		Action
1	Round table introductions. Apologies noted as above.	
2	<p>Review of actions from meeting of 21st September 2010.</p> <p>A) 3.1.b - <u>Approach Malcolm Bray for borehole data</u> spoke to Malcolm and he will provide data at a later date. Agreed this will be removed from the action list for now.</p> <p>B) 3.2. – ii <u>Approach to Channel Coastal Observatory (CCO)</u> GH has arranged a meeting with CCO regarding the recommendations 1 – 4 and whether there are any</p>	GH

	<p>addition costs – Meeting taking place on 07/02/2011</p> <p>C) 5.5 – Both land owners should be consulted regarding the funding options and resource preparation for planning applications and EIA.</p>	
3	<p>Trigger Points for Management Actions at East Head</p> <p>a) <u>Update</u> GH has created an updated list which has been passed onto the group</p> <p>b) <u>Categories for actions (GH)</u>. Instead of having low, medium and high categories, have a more descriptive category title. Agreed to have Track, Watching, and Action. With a descriptive comment below detailing each category's meaning.</p> <p>c) <u>C20 – C21</u> It was noted that the clay substratum had been visible this year due the beach levels being low. GH discussed removing the top row of groyne planking at the landward end of the groyne, allowing beach material to drift west and increase the low beach level. To be completed when contractors next on site.</p> <p>d) <u>Monitoring –</u> Discussions regarding the frequency and location of monitoring. ACTION GH and MIW are going to arrange a meeting on site to set up measuring points, look at the best ways of measuring and the frequency. Agreed to use monitoring sheets to see how successful they are and report back at next meeting.</p> <p>e) <u>C21 – C22 – The hinge</u> GH has created a monitoring sheet for this area with a few more measuring points due to the shape of the section</p> <p>f) <u>C22 – C23</u> is holding back a large quantity of shingle at present. Again, the top row of planking at the landward end of the groyne will be removed to allow shingle to drift west where the beach level is lower.</p> <p>g) <u>C23 – C24 -</u> Measuring will take place in front of the gabions at the rear of the beach. The quality of the gabions needs to be reported. ACTION GH to discuss in meeting with MIB</p> <p>h) <u>North of C24</u> – There are no fixed defences, which causes difficulties for monitoring. ACTION GH to look into this at CCO meeting and report back at next group meeting. CM suggested talking through this with him before the meeting.</p> <p>i) <u>Further Comments –</u> Concerns over the removal of 'sill installation' out of the triggers document. AGREED for this to be put back in ACTION GH</p> <p>j) <u>Sill</u> – There are concerns regarding the sill and the vast amount of time required at the design stage. Does this need to be starting now, rather than waiting for the trigger point. KM commented on the success of beach recharging and the worries with regards to loss of habitat</p>	<p>GH, MIW</p> <p>See Item 3 D above</p> <p>CM GH See Item 3d above</p> <p>GH</p> <p>GH</p>

	<p>due to the Sill. Many suggest a survey should be undertaken to look into the viability of a Sill. ACTION RC to find out the cost of a survey.</p> <p>k) <u>Geomorphology Study</u> - Firstly Agreed to get Malcolm to help with the trigger points. ACTION GH to find out the cost for undertaking an update for the geomorphology study. ACTION GH to give instruction in August to start geomorphology study.</p>	<p>RC</p> <p>GH</p> <p>GH</p>
4	<p>West Wittering Flood Defences</p> <p>i) <u>Update</u> – There is now an interim sanction list (Dec ‘10) and £248,000 has been identified by the government for the first year funding for the scheme.</p> <p>ii) <u>Funding</u> - Allocation of £248,000 (2011 – 2012) and £1,200,000 (2012 – 2013) from DEFRA and £650,000 from the community.</p> <p>iii) <u>Consultant</u> – Has been appointed and they are undertaking design work and the project appraisal report for approval by the project board. If approved the scheme can start in April 2011.</p> <p>iv) <u>Programme</u> - The programme has allowed two months for design and to address the technical queries (which will be done in partnership with NE and EA). This will include consultation with stakeholders, landowners and statutory consultees. The £242,000 is being used for planning and design.</p> <p>v) <u>Wintering birds</u> - Concerns over the delays and budget increases in relation to over wintering birds. ACTION EK to look at design and proposal.</p> <p>vi) <u>DEFRA funding</u> – Concerns over the availability of funding next year (£1,200,000) and if there is the commitment from DEFRA especially as the community has contributed so much to the scheme and without the funding from DEFRA the scheme cannot be completed. NB stated that the next year’s funding is dependent on the community involvements and contributions. NB recommended that work should start on the project to show the communities financial commitment.</p> <p>vii) <u>Contract completion</u> – NB is hopeful the contract will be completed in March 2011.</p>	<p>EK</p>
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	<p>Shoreline Management Plan, Strategies and Schemes</p> <p>A) The Selsey West Beach project is underway and over ½ way though.</p> <p>B) The North Solent Shoreline Management Plan was completed in December 2010 and all 2nd generation SMPs across England have been approved nationally.</p>	
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	<p>Local research</p> <p>A) CM gave an update on the tracer pebbles project he is working on. 300 tracker pebbles are now on the beach. They come in a variety of different shapes and sizes and will allow movement of the material on the beach to be tracked.</p> <p>B) A year long programme has been established and CM is providing advice to the West Beach Residents Association who are setting up a similar programme. In a year the pebbles scattered will be collected, weighed and measured.</p> <p>C) CM stated there are no other surveys in East Head currently. The next one will be starting in April.</p>	
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	<p>Website news</p> <p>A) GH updated that the minutes of the meetings are now being posted on the website</p> <p>B) ACTION GH is going to add some information regarding the CCO surveys onto the webpage's along with some images of how the surveys are undertaken.</p> <p>C) ACTION GH is going to upload the trigger points document onto the website and invite comments. The document will need to be marked as draft.</p>	<p>GH & KM</p> <p>GH & KM</p>
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	<p>Financial Issues</p> <p>A) <u>Budget</u> - £3,130.39 of funding raised from group last year.</p> <p>B) <u>Spending</u> – £3012.12 was put towards the geomorphology study and £123.12 towards meeting refreshments and facilities etc. There is £127.27 left in the budget for this year.</p> <p>C) RS suggested that the Harbour Conservancy hold the budget for the next year, as any unspent money can be easily carried over each year and may not be subject to the tax deductions. PB suggested talking to tax specialist in council regarding this, ACTION GH to look into this. ACTION GH and RC to organise where this years contributions will be going and send out the correct invoices.</p>	<p>GH</p> <p>GH and RC</p>
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	<p>Any other Business</p> <p>A) <u>Trigger points</u> – ACTION GH to avoid confusion remove the line stating that if the CDC budget is used up and they are unable to pay the maintenance costs for the beaches CDC would look towards the EHCIAG to help pay the difference. GH to change the wording to say that if CDC ran out of budget funding this would be discussed with the</p>	<p>GH</p>

	EHCIAG. B) There is no more information regarding the palm oil, which washed up on the beach during January.	
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	<p>Date of Next Meeting</p> <p>A) Meeting between GH and MIW on site to set up measuring points, decide on measuring method and frequency.</p> <p>B) Next meeting for the whole group to be held on 19th April 2011 at 10.30 at West Wittering Football Pavilion.</p>	<p>GH / MIW</p> <p>All</p>